

December 5, 2011

Board of Trustees

Proceedings by Authority

State of New York
Village of Celoron
Community Center

ss:

The organizational meeting of the Board of Trustees of the Village of Celoron, New York was held on Monday, December 5, 2011 at 7:15 P.M.

Members Present: Mayor Keeney, Trustees Mattison, Schrecengost and Young

Members Absent: Trustee Kogut

Others Present: Village Clerk-Treasurer Shirley A. Sanfilippo, MMC, Village Attorney John D. Vanstrom, Highway Superintendent Terry Schrecengost and Deputy Clerk Jetta L. Wilson.

Mayor Keeney called the meeting to order, asked the Clerk to call the roll and led the Pledge of Allegiance.

Clerk-Treasurer Sanfilippo administered the Oath of Office to Mayor Keeney and Trustees Mattison and Schrecengost.

MAYOR'S COMMENTS:

None

OPPORTUNITY FOR PUBLIC COMMENT:

None

MAYORAL APPOINTMENTS:

Mayor's Office
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me by the Village Law of the State of New York, I do hereby nominate:

Shirley A. Sanfilippo, MMC
11 Chapel Street
Jamestown, NY 14701

to be re-appointed Village Clerk/Treasurer and Registrar of Vital Statistics

Jetta L. Wilson
14 Rowley Court WE
Jamestown, NY 14701

to be re-appointed Deputy Village Clerk

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John D. Vanstrom
395 E. Fairmount Ave.
P.O. Box 75
Lakewood, NY 14750

to be re-appointed Village Attorney

Terry W. Schrecengost
22 East Avenue
Celoron, NY 14720

to be re-appointed Highway Supervisor

Lisa Sobocinski
20 Venice Street, P.O. Box 344
Celoron, NY 14720

to be re-appointed Animal Control Officer

Frank J. Fonti
22 Grace Street
Falconer, New York 14733

to be re-appointed Code Enforcement Officer

Becky Holmstrom
11 Melvin Avenue, P.O. Box 422
Celoron, NY 14720-0422

to be appointed Historian

in and for the Village of Celoron, New York.

The term for which said appointments are to be made will expire on December 2, 2013.

Dated: December 5, 2011

John M. Keeney
Mayor of the Village of Celoron, New York

Trustee Schrecengost moved, seconded by Trustee Young to vote collectively on the appointments.

Carried: 4 ayes

Trustee Mattison moved, seconded by Trustee Young to approve the appointments.

Carried: 4 ayes

Clerk-Treasurer Sanfilippo administered the Oath of Office to Ms. Wilson, Mr. Vanstrom and Mr. Schrecengost.

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MAYORS COMMITTEE APPOINTMENTS:

Mayor's Office
To the Board of Trustees of the Village of Celoron, New York

Trustees:

In pursuance of the authority vested in me, I do hereby appoint the following to standing committees in and for the Village of Celoron, New York:

Deputy Mayor	Trustee Schrecengost
Public Safety	Trustee Kogut
Animal Control	Trustee Schrecengost
Parks and Recreation	Trustee Young
Highway and Equipment	Trustee Mattison
Zoning and Planning	Trustee Schrecengost
Sanitation	Trustee Mattison
Business	Trustee Kogut
Correspondence	Mayor Keeney/Clerk
Finance	Entire Board/Clerk
Audit	Trustee Mattison
Insurance	Trustee Young
Building	Trustee Young
Special Events	Trustee Mattison

The term for which said appointments are to be made will expire on December 3, 2012.

Dated: December 5, 2011

John M. Keeney
Mayor of the Village of Celoron, New York

APPROVAL OF MINUTES:

Trustee Mattison motioned, seconded by Trustee Young to approve the minutes of the Work Session, Public Hearing and Regular Meeting of November 14, 2011.

Carried: 4 ayes

RESOLUTIONS

Resolution #1 – 2011-12

RESOLVED, That Five Star Bank, be and hereby is designated as the depository of the Village of Celoron and that they be and hereby are requested, authorized and directed to honor checks, drafts, or other orders for payment of money drawn in the Village's name, including those payable to the individual order of any person or persons whose name or names appear thereon as a signer or signor thereof, when bearing or purporting to bear the facsimile signatures of any two (2) of

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the following: the Mayor; Deputy Mayor; Clerk-Treasurer or Deputy Treasurer and the above mentioned banks shall be entitled to honor and charge this village for such checks, drafts or other orders, regardless of by whom or by what means the actual or purposed facsimile signatures or signature thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimen duly certified to or filed with the above mentioned banks by the Clerk-Treasurer of the Village of Celoron, and be it further

RESOLVED, That all transfer of funds from one account to another shall be done in writing, signed by two of the aforementioned designated signers.

Trustee Mattison moved, seconded by Trustee Young to approve the resolution.

Carried: 4 ayes

Resolution #2 – 2011-12

RESOLVED, That the Jamestown Post-Journal be and it hereby is designated as the official newspaper for the publications of proceedings and official notices for the Village of Celoron, New York for the period December 5, 2011 through December 3, 2012.

Trustee Young moved, seconded by Trustee Mattison to approve the resolution.

Carried: 4 ayes

Resolution #3 – 2011-12

RESOLVED, That the regular meetings of the Board of Trustees of the Village of Celoron shall be held on the second Monday of each month in the Community Center, 47 Dunham Avenue, Celoron, New York at 7:00 p.m., preceded by a 6:30 p.m. work session, beginning the evening of December 12, 2011 and on scheduled Monday evenings thereafter in the year 2011-2012, at the same time and place. When a meeting date falls on a federal holiday, the regular meeting shall be held on the following Tuesday.

December 12, 2011
January 9, 2012
February 13, 2012
March 12, 2012
April 9, 2012
May 14, 2012
June 11, 2012

July 9, 2012
August 13, 2012
September 10, 2012
October 9, 2012, Tuesday
November 13, 2012, Tuesday
December 3, 2012, Reorganizational Meeting

Trustee Young moved, seconded by Mayor Keeney to approve the resolution.

Carried: 4 ayes

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Resolution #4 – 2011-12

RESOLVED, That Mayor John M. Keeney and Board of Trustee members be, and they hereby are, authorized to attend meetings, training sessions and conferences of the Chautauqua County Conference of Mayors, the New York State Conference of Mayors, and any other job related conferences during 2011-12, with expenses paid pursuant to Section 77-b of the General Municipal Law.

Trustee Schrecengost moved, seconded by Trustee Mattison to approve the resolution.

Carried: 4 ayes

Resolution #5 – 2011-12

RESOLVED, That the following salaries and wages be and hereby are approved for 2011-2012:

Mayor	\$1,600.00 Annual
Trustees (4)	\$700.00 Annual
Clerk-Treasurer	\$29,000.00 Annual
Attorney	\$7,000.00 Annual
Historian	\$300.00 Annual
Deputy Clerk	\$9.50 Per Hour
Code Enforcement Officer	\$600.00 Per Month
Highway Supervisor	\$37,500.00 Annual plus \$2,600.00
Motor Equipment Operator	\$11.50 Per Hour plus \$1,300.00
Utility Worker	\$9.00 Per Hour
Animal Control	\$50.00 Per Month + mileage

Mayor Keeney moved, seconded by Trustee Mattison to approve the resolution.

Carried: 4 ayes

Resolution #6 – 2011-12

WHEREAS, Chautauqua County annually seeks bids and proposals for various supplies, and

WHEREAS, it is advantageous to the Village of Celoron to utilize the results of the Chautauqua County bids for the purchase of fuel and highway materials; now, therefore, be it

RESOLVED, That the Village of Celoron will utilize the Chautauqua County bids for the purchase of fuel and highway materials.

Trustee Young moved, seconded by Trustee Schrecengost to approve the resolution.

Carried: 4 ayes

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OPPORTUNITY FOR PUBLIC COMMENT:

None

MAYOR'S COMMENTS:

Mayor Keeney commented on all the lights that had been placed in the park and thanked Trustee Mattison, Jim Eck and Shirley Harmon for their work in decorating the Village. He reminded everyone of the December 7th Children's Christmas Party and announced that we now have 10 trees to be decorated by local organizations and businesses in the park.

Trustee Young commented that two and a half years ago when this administration started things were pretty rocky and no one knew what they were in for. She felt that the community was much better today. She thanked everyone. She stated that a lot of you have worked very hard. She said that the community appreciated all their efforts. She hoped that the next two years would be as nice.

Mayor Keeney reminded Trustee Young that she also played a part in the successes. It has been a team effort. He stated that the people in the Village have always been good; they just did not have the opportunity to show it.

Trustee Mattison motioned to adjourn the meeting. Trustee Young seconded the motion.

Carried: 4 ayes

The meeting was adjourned at 7:31 p.m.

Shirley A. Sanfilippo, MMC
Village Clerk-Treasurer